

**Inter-Agency Programme Team (IAPT)
Terms of Reference
April 2011**

1. Background

Since 2010, Ethiopia is formally considered a voluntary Delivering as One country. The recognition of Ethiopia as a voluntary DaO country is an important step to further strengthening the commitment of the UN to move towards increased system-wide coherence.

The UN and the GoE have jointly adopted an incremental approach to roll out the DaO reform in the country, with the UNDAF being the driver for enhanced programme coordination and system-wide coherence. Through the UNDAF, the UN in Ethiopia aims to achieve greater effectiveness and efficiency by articulating the UN's collective response to national priorities stated in Ethiopia's Growth and Transformation Plan and reflected in the UNDAF 2012-2015.

Within the context of the UNDAF 2012-2015, the UN Country Team (UNCT) has agreed on a governance structure that will oversee and facilitate progress towards results under the various UNDAF pillars. This structure comprises the High Level Steering Committee (HLSC); the United Nations Country Team (UNCT); the Inter-Agency Programme Team (IAPT); the Operations Management Team (OMT); the UN Communications Group (UNCG); five Technical Working Groups (TWG); and a Monitoring and Evaluation working group (M&EWG).

These terms of reference focus on the structure, objectives, role and functions of the IAPT.

2. Main Objective

The IAPT will provide strategic guidance and leadership in the implementation of the UNDAF 2012-2015.

As the senior programming coordination structure, the IAPT ensures a commonality of approach across the UN System, adherence to DaO principles in the timely delivery of UNDAF results, and internal coherence between UNDAF programming and agency requirements. The IAPT works through a participatory process with the TWG Leads and the M&E WG on specific tasks as spelled out below. The IAPT is guided on strategic policy issues by the UNCT, and regularly reports to and updates the UNCT on UNDAF implementation progress. The IAPT retains overall authority at the technical level to enforce decisions taken in this respect.

Specific Objectives:

1. Provide oversight and manage the preparation of the UNDAF Action Plan in line with the spirit of enhanced UN coherence and coordination enshrined in the DaO agenda.
2. Provide overall guidance and quality assurance regarding monitoring of performance towards results.
3. Provide a leadership role in the annual review process, coordinated by the RCO with substantive input from the M&E WG. Ensure that agreed actions and recommendations are implemented.

4. Lead the Mid Term Review and Final evaluation of the UNDAF, coordinated by the RCO with substantive input from the M&E WG. Ensure that agreed actions and recommendations are implemented.
5. Regularly update the UNCT on the progress of the UNDAF implementation and make recommendations for UNCT decision.

Specific tasks under each objective will be further developed by the IAPT and included as annexes to these ToRs.

Membership:

The IAPT members will be appointed by Heads of Agency and will comprise senior programme officers responsible for coordinating programming activities within each agency i.e. Agency Deputy /Head of Programme.

In addition to the Deputy/Head of Programmes of each UN Agency, the IAPT will comprise the Monitoring & Evaluation (M&E) Chair, the UN Communication Group (UNCG) Chair, the Operations and Management Team (OMT) Chair and the RC Office.

The RC Office will support the IAPT in its strategic leadership role at the technical level, and in the carrying out of all designated tasks. In addition, the RC Office will provide secretariat support where required.

Membership will be of two types: permanent and alternate. Both permanent and alternate membership is on an individual basis as per Heads of Agency's nominations and therefore, participation cannot be delegated to another staff member.

On specific issues, the IAPT may invite members of Technical Working Groups (TWGs) to participate on an ad-hoc basis.

Co-Chairs:

There will be two co-chairs of the IAPT, who each serve 12 months in total. The Co-chairs will lead and represent the IAPT in a collegial manner.

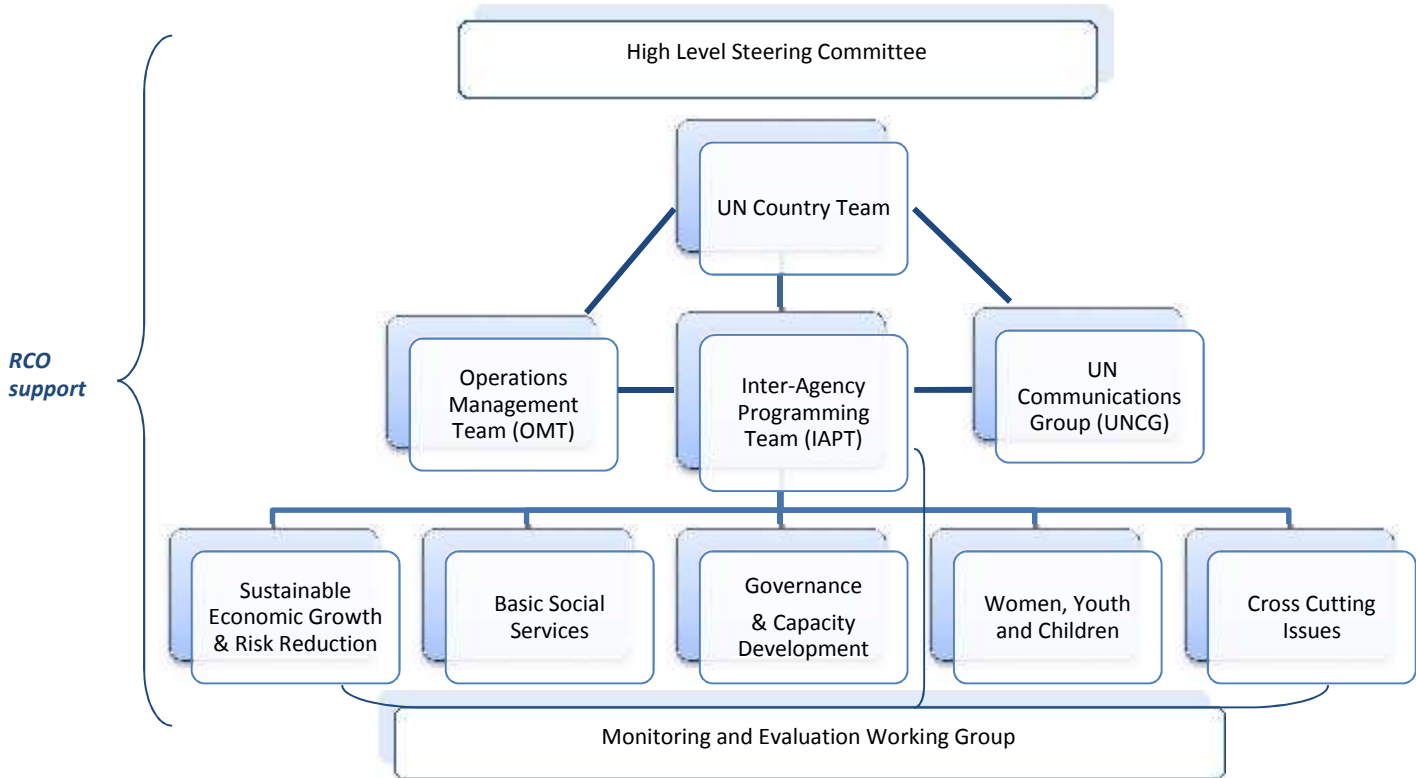
In the interest of continuity, a co-chair is elected by members every 6 months. This allows for the IAPT to benefit from the leadership of co-chairs, one of whom will have led the work of the group for six months longer than the other. The election of co-chairs will be endorsed by the UNCT. Rotation between agencies, funds and programmes is encouraged.

Regularity of meetings

The IAPT will meet on a regular basis at least once a month or more frequently as proposed by the co-chairs when required.

Reporting and accountability

Through the co-chairs, the IAPT is accountable to the UNCT.



Annex 1

Immediate tasks for the preparation of UNDAF Action Plan 2012-2015

- Manages and provides overall technical leadership for the formulation of the UNDAF Action Plan 2012-2015.
- Reviews GoE recommendations on stakeholder participation in the work of the TWGs, and provides overall guidance to TWGs on this, and other specific tasks related to the Results and M&E matrices.
- Designs the methodology to guide the formulation of the UNDAF Action Plan, including the roadmap and templates.
- Supports inter-agency consultations in the interest of UN programme coherence.
- Takes final (technical) responsibility for the quality of the UNDAF Action Plan document.
- Regularly updates the UNCT on the progress of UNDAF Action Plan formulation; provides feedback and recommendations for decisions by the UNCT.

END